



STALHAM HIGH SCHOOL

LOCAL GOVERNING BODY

Wednesday 31st January 2024 at 5pm

MINUTES

PRESENT

Ian Richardson – Chair	IR
Alastair Ogle – Headteacher	AO
Gill Pegg	GP
Constance Tyce	CT
Kate Whitehead	KW
Janette Yaxley	JY

ATTENDING

Sarah Rankin – Clerk

ACTIONS challenges DECISIONS

1. WELCOME, APOLOGIES AND DECLARATIONS

	ACTIONS
The Chair welcomed Governors to the meeting. There were apologies from DJ and DL. There were no declarations.	

3. MINUTES OF THE MEETING OF 5th DECEMBER AND MATTERS ARISING

	ACTIONS
The minutes from the meeting held on 5 th December were approved for accuracy.	
Matters arising: Equality objectives: these are now on the website. CT suggested that these be shared around the Trust as a good model.	

4. EXECUTIVE HEADTEACHER'S REPORT

	ACTIONS
Governors received the papers in advance of the meeting. The following comments were made:	
Stalham on a page: <ul style="list-style-type: none"> • the final attainment figures for 2022 – 23 are now confirmed. • Progress 8 score -0.48 (compared to last year -0.89) • Pleasing improvement to attainment in the right direction and evidence of good teaching. More work to be done. • Students with low prior attainment made the most progress • Policy in progress to support high ability students 	

SIGNED BY THE CHAIR AS A TRUE AND ACCURATE RECORD.....DATE.....

<ul style="list-style-type: none"> Teachers are predicting between -0.2 and +0.1 for this year, based on data completed last week. Comparison given with SHS : 0.03 (from -0.2) <p>Governors asked for clarification on the publication of P8 scores. It was confirmed that they will be published this year, and then that score will remain for 3 years. This is due to the lack of SATS data in year 6 for the current year 10s and Year 9s, due to the Covid pandemic.</p> <ul style="list-style-type: none"> B11 review taking place next week to support school improvement. Report will come to Governors. <p>Governors asked how staff feel about the review. The Head advised that staff are being encouraged to see this as a practice run for the next Ofsted visit.</p>	
<p>Staffing:</p> <ul style="list-style-type: none"> Head of Humanities interview tomorrow. 8 applications received, 3 invited to interview. One has withdrawn. Rachel Innes joins as Inclusion Manager taking the lead on Behaviour and Mental Health. Claire Gammons is having a positive impact in the SEN department. Communication with staff/parents has significantly improved. Temporary contract until the end of the summer. Full time careers lead to be appointed across the high schools. <p>Governors asked about Leadership development and the CPD budget. AO advised that NPQs are free this year, and that this is being taken advantage of. For example LMCM is undertaking a NPQH and AD is taking a careers qualification. Governors acknowledged the time commitment involved in career development and noted that staff have been advised to block off time in order to complete assignments etc.</p>	
<p>Deferred to next meeting: Alternative provision, amended curriculum, LAC update and Complaints.</p>	
<p>Preferences Process 2024</p> <p>AO explained the change from ‘options’ to ‘preferences’ with students expressing a preference for their top six subjects, which would then be followed up with a Preferences Evening for students and parents. Governors reviewed the list of subjects offered in this first stage, and asked if teaching exists for all the subjects. This was confirmed. Newly introduced subjects were noted such as astronomy, psychology and land-based studies. Governors asked whether there was the opportunity to link with other sites for example for mechanics. AO advised that this is no longer available.</p>	
<p>Languages curriculum development</p> <p>The Head advised that Year 7 are now learning French and Spanish, and that both GCSEs will be offered in two years’ time. Students will choose which language to take at the end of year 8. It was noted that there may be some students who do not have the ability to carry on studying a language.</p> <p>A discussion was held of the value of learning a language at primary school. Governors asked if there are any feeder schools which study French. AO advised that there is a mix, for example the Academy largely studies Spanish. Governors asked whether the language staff work with the primaries? AO advised that staff do not work with the primaries but are aware of what is in their scheme of work. It was agreed that the more exposure a child gets to a foreign language at an early age, the better. AO reported that</p>	

<p>Year 9s have had presentations on the value of learning a foreign language. Governors asked how the change to the curriculum will affect the EBACC scores. AO hoped that it will improve results, particularly as students are choosing the language they study rather than having to study French, whether they want to or not. Governors asked if there is any scope to study languages after school outside of the classroom. AO advised that there is, but that this is further down the line.</p>	
<p>Alternative Provision briefing – a proposal</p> <p>The Head gave a verbal report on the proposed briefing. The following was noted:</p> <ul style="list-style-type: none"> • Lots of positive conversations have been taking place with stakeholders regarding the provision of short term therapeutic support • Proposing the following: <ul style="list-style-type: none"> ○ KS3 – 3 classrooms with 8 children per class ○ KS4 – construction, hair and beauty, motor vehicle maintenance 2 days a week • A pre-emptive measure to avoid exclusion • The unit would be completely separate to the High School, the students would not be on the Stalham roll. <p>The Head suggested that further discussion is held with Governors, and that a site visit take place. SR to liaise with AO regarding the possibility of extending the next LGB to discuss with county representatives.</p>	AO/SR

5. SAFEGUARDING

	ACTIONS
<p>The following was reported:</p> <ul style="list-style-type: none"> • SCR check taking place every half term by AO • Quality assurance of CPOMS has been completed • All points raised on the safeguarding action plan completed • DSL training has been updated • Staff member suspended. Investigation taking place. LADO, CEO and HR involved. • Multi agency training now being accessed. 	
<p>Safeguarding report – DL</p> <p>DL was thanked for submitting her positive report. A discussion was held around attendance. Governors asked if there is a push from the Trust on attendance. The Head advised that not specifically, but that it is a challenge across all schools across the Trust and nationally. It was reported that LMCM is working on an attendance rewards package. Governors discussed whether there is anything additional that the LGB could be doing to support the school with attendance. Governors agreed that with DL as link governor for safeguarding and attendance and with data and actions reported at each meeting, the LGB had every confidence that the school were doing everything possible to improve attendance.</p>	

6. INFORMATION DISSEMINATED FROM THE TRUST BOARD

	ACTIONS
<p>Finance reporting: IR advised that a conversation had been held with the CEO regarding finance reporting to the LGB. This is in progress and will be chased if need be in a couple</p>	

of months. It was confirmed that LGBs need a one page summary of finance data on a termly basis.	
--	--

7. POLICIES AND DOCUMENTS

	ACTIONS
<p>The following policies were ratified by email:</p> <ul style="list-style-type: none"> • Careers policy • Provider access policy • Lettings policy. <p>Trust policies for information only: on GovHub</p> <ul style="list-style-type: none"> • Admission round co-ordination scheme and appendices • Gender Pay gap report • Probation procedure • Reserves pooling policy • Synergy Disciplinary Procedure • Synergy Grievance Policy and Procedure 	

8. GOVERNANCE

	ACTIONS
Review of self-evaluation actions: defer to next meeting	
Parent Governor election: three applicants. Election to be held shortly	
Trust wide governor training: Handling Academy Complaints: 17 th April 7pm – 9pm	
English monitoring: successful. Report to follow.	

9. INFORMATION FOR THE TRUST BOARD

	ACTIONS
None	

10. CHAIR'S BUSINESS

	ACTIONS
None	

11. ACTION LOG

	ACTIONS
Updated.	

12. WHAT WENT WELL/EVEN BETTER IF

	ACTIONS
What went well:	
EBI:	

13. DATE AND TIME OF NEXT MEETING

	ACTIONS

SIGNED BY THE CHAIR AS A TRUE AND ACCURATE RECORD.....DATE.....

Tuesday 19 th March at 1830 at Stalham in the SRB	
--	--

14. A.O.B.

	ACTIONS
None.	

There being no further business the meeting closed at 18:00

Date of next meeting:
Tuesday 19th March 2024 at 6.30pm at the PAD, Stalham High School